



20 THINGS to Do Before you Leave Your Condo

Below is a complete checklist for homeowners and condo owners to go over before they leave their property for an extended amount of time. In addition to following the suggested items on the checklist, it is advisable to have someone, whether it is a friend or family member, or a professional is hired, to check the property regularly while it is vacant to ensure there are no existing maintenance issues, and to help prevent more costly, widespread damage from occurring.

SAFETY & SECURITY

- Make sure all smoke detectors have new batteries and are functioning
- Consider placing timers on indoor lamps
- Change mailing address with US Postal Service and Sentry Management
- Stop any newspaper delivery
- Place landline phone, cable and internet service “on vacation”
- Make sure all windows are locked– consider wedging towels in window tracks and sliding doors to prevent burglars from prying them open

APPLIANCES

- Unplug electrical appliances and computers (except refrigerators) susceptible to lighting and power outages or turn circuit breaker off
- Make sure dimmer switches are completely off for circulation
- Turn off main water valve and machine washer valve
- Leave ceiling fans on low for air for circulation
- Turn off main water valve and machine washer valve
- Check air handler/AC to make sure you have clear filters

STORM PREPAREDNESS

- Bring in all lanai furniture, flower pots, etc. OR close hurricane shutter
- Store bicycle in condo or storage area– not in bike rack
- Consider installation of hurricane shutters

PREVENTITIVE MAINTENANCE

- Set AC/thermostats at 80 Degrees and humidistat at 65 to prevent mold growth